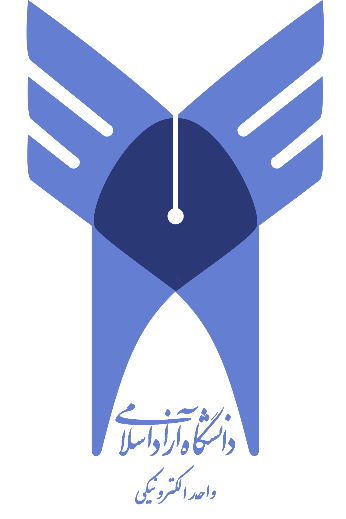
**In The Name of God**

****

**ISLAMIC AZAD UNIVERSITY**

**E – CAMPUS**

**Faculty of Basic Sciences and Modern Technology**

**Title**

**All the Content Words in the Title Capitalized**

In Partial Fulfillment of the Requirements for the Degree of Master of Arts (M.A.) in English Language and Literature

**Advisor: ------------ (PhD)**

**Reader: ------------ (PhD)**

**By**

**Student Name**

**CITY**

**Season, Year**

**ISLAMIC AZAD UNIVERSITY**

**E – CAMPUS**

**Faculty of Basic Sciences and Modern Technology**

The Undersigned Faculty Committee Approves the Thesis of

**Student’s Name:**

**Thesis Title (First Letter of Content Words Capitalized)**

**Advisor: Full Name + Signature**

**Approval Date: dd//mm//yy**

**MA Thesis Format**

**Notes for Students:**

1. Use font 12 Times New Roman for typing the whole body of the thesis.
2. All paragraphs should be double-spaced with an extra space before a new heading created using the Line and Paragraph Spacing Tab.
3. Leave only one space after periods or other punctuation marks.
4. Set the margins of your document to 1 inch (2.5 cm) on all sides.
5. Indent the first line of each paragraph one half-inch from the left margin. MLA recommends that you use the “Tab” key as opposed to pushing the space bar five times. Keep the text right-hand unjustified.
6. Create a header that numbers all pages consecutively in the upper right-hand corner, one-half inch from the top and flush with the right margin
7. Use italics throughout your thesis to indicate the titles of literary works and books.
8. Double space between the title and the first line of the text.
9. Each chapter should begin with a blank page, showing the number of the chapter in **Roman numerals** and the name of the chapter in capital letters, centered, and in the middle of the page from the top. This page is not numbered. For example:

**CHAPTER I**

**INTRODUCTION**

Remember that all front matter pages carry lowercase roman numerals. Arabic numerals begin with the first page of the first chapter. The title page is counted but not numbered.

1. A dedication page is optional. If included, no title on the page is required. Dedication should be centered and typed in *italics*.
2. All references should be prepared in conformity with MLA style,
3. Use the *Past tense* in a thesis when reporting the steps of the project or stating others’ research findings or remarks (Chapters I, II, III, IV). In chapter V, the summary section should be in past tense.
4. Your abstract should be **ONE** paragraph of about 300 words, right-unjustified, entailing the purpose and theory behind your research, a summary of the procedure and data collection processes, and the finding (s) of the study. Indent the first line of the abstract and use double spacing. Use the heading **ABSTRACT, Font 12, centered.**
5. Do not cite within the abstract.
6. Add the list of keywords horizontally in an alphabetical order right under the abstract. Use the heading **KEYWORDS:** font 12, at least 6 key words, the first letter of each word capitalized.
7. Font sizes in a Table can change to fit the content to the Table and the Table to the page margins. You can use 10 point, 11 point or 12 point fonts. Use single line spacing in the tables.
8. Be very careful with your references. All the citations in the body of the text should be included in the references, and the list of **Works Cited** cannot include any sources which have not been cited in the thesis.
9. Follow MLA rules in citing materials.
10. In [MLA style](https://www.scribbr.com/category/mla/), if you [quote](https://www.scribbr.com/citing-sources/how-to-quote/) more than four lines from a source, use [MLA block quote formatting](https://www.scribbr.com/mla/block-quotes/).

Example: The reader quickly becomes familiar with Nick Carraway’s relationship with Jay Gatsby, as the very first mention of the character illustrates both his admiration and disdain:

Only Gatsby, the man who gives his name to this book, was exempt from my reaction—Gatsby who represented everything for which I have an unaffected scorn. If personality is an unbroken series of successful gestures, then there was something gorgeous about him, some heightened sensitivity to the promises of life, as if he were related to one of those intricate machines that register earthquakes ten thousand miles away. (Fitzgerald 4)

1. If you are [quoting poetry](https://www.scribbr.com/mla/poem-citation/), use block quote formatting for any quote longer than three lines.
2. The poem “My Country” is one of the most widely known in Australia, expressing the poet’s affection for the country’s unique landscape:

I love a sunburnt country,  
A land of sweeping plains,  
Of ragged mountain ranges,  
Of droughts and flooding rains,  
I love her far horizons,  
I love her jewel-sea,  
Her beauty and her terror,  
The wide brown land for me! (Mackellar)

1. Be very careful with plagiarism. All students are required to present their thesis adviser and the head of the department with an iThenticate document reporting less than 25% level of similarity to existing literature.
2. You can upload your thesis to the following links to receive the report:

<https://iranpaper.ir/> (recommended, more cost friendly)

<https://iranithenticate.ir/>

1. Consult the Research Department for the Persian sections of your thesis.
2. Follow the format, font, style, and headings of the sample given below:

**Order of Pages in the Front Matter:**

**Title Page**

**Scientific Committee**

**ABSTRACT (line spacing: 1, about 300 words)**

**DEDICATION**

**ACKNOWLEDGEMENTS**

**TABLE OF CONTENTS**

**LIST OF TABLES**

**LIST OF FIGURES**

**LIST OF ABBREVIATIONS (If necessary)**

**The Table of Contents should include the following sections:**

**TABLE OF CONTENTS (**Page numbers should appear before each heading)

**Scientific Committee**

**ABSTRACT**

**DEDICATION**

**ACKNOWLEDGEMENTS**

**LIST OF TABLES**

**LIST OF FIGURES**

**LIST OF ABBREVIATIONS (If necessary)**

**CHAPTER I - INTRODUCTION**

* 1. **General Overview**

**1.2 Statement of the Problem**

**1.3 Significance of the Study**

**1.4 Research Question(s)**

**1.6 Periodization (if applicable) (mandatory only when the historical context of the research necessitates the revealing of the rationale behind choosing a particular period)**

**1.7 Method and Design**

**1.6 Definition of Key Terms**

**1.7 Limitations and Delimitations of the Study**

**CHAPTER II - LITERATURE REVIEW**

**2.1 Introduction**

**2.2 First Level Heading**

**2.2.1 *Second Level Heading***

**2.2.2 *Second Level Heading***

**2.2.2.1 *Third Level Heading***

**2.3 First Level Heading**

**CHAPTER III - METHODOLOGY AND THEORETICAL FRAMEWORK**

**3.1 Introduction**

**3.2 Research Design and Variables**

**3.4 Instrumentation (if applicable)**

**3.5 Materials (if applicable)**

**3.6 Procedure**

**3.7 Theories and Approaches**

**CHAPTER IV- Discussion**

**4.1 Introduction**

**4.2 Case Study 1**

**4.3 Case Study 2**

**4.4 Summary of Findings (in one paragraph)**

**CHAPTER V - CONCLUSION**

**5.1 Introduction (If this chapter is the last one in the thesis, it needs no introduction.)**

**5.2. Restatement of the problem (including a brief review of the study+ Research questions)**

**5.4 Conclusions**

**5.5 Pedagogical Implications**

**5.6 Suggestions for Further Research**

**WORKS CITED**

**APPENDICES**

**Appendix A**

**Appendix B**